

SENIOR CITIZEN'S OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD JANUARY 14, 2021

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The Senior Citizen's Oversight Committee met in special session on January 14, 2021 at the Germantown Senior Center. The meeting was called to order by Abra Reed at 4:45 p.m.

ORGANIZATION:

- A. Elect Chairperson for 2021: Mrs. Reed motioned for Mrs. Koogle and Mrs. Koogle seconded.
- B. Elect Vice-Chairperson for 2021: Mrs. Koogle motioned for Mrs. Reed and Mrs. Reed seconded.
- C. Set Meeting Dates and Times: April, July and October at 4:30 p.m.

MEMBERS PRESENT:

The following members were present: Abra Reed and Bonnie Koogle.

MEMBERS ABSENT:

None.

ALSO PRESENT:

Judy Gilleland, City Manager and Chenoa Erisman, Executive Director

APPROVAL OF MINUTES:

Mrs. Reed moved to approve the October 21, 2020 minutes as submitted. Mrs. Koogle seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

Mrs. Erisman discussed the Senior Meal program at the senior center provided by a grant with Montgomery County. Currently 69 seniors are signed up. We have drive-thru pick-up and delivery on Mondays. Our start date was on Nov. 9, 2020.

SENIOR CITIZEN'S OVERSIGHT COMMITTEE

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DIRECTOR'S REPORT:

Other items discussed:

- *Our new membership is growing. We have 144 members and have collected \$1,625.
- *New door locks were installed, new keys made, and the alarm code was changed for safety.
- *Viking Heating & Air came to maintenance our rooftop units. A problem was found with the ignitors on 2 units and gave estimate of \$570 to repair. Tech also said it looked like our units were going to need to be replaced in the near future. Another company is coming next Tuesday to give me a 2nd opinion.
- *I'm already receiving calls regarding taxes. I've emailed with one of the AARP tax volunteers. They're not doing any face-to-face appointments this year, but are planning drop offs/pick-ups. We discussed how the senior center could be a help since we can't open yet or the city or township building.
- *I've been speaking with some of our sponsors with ideas on what we can do to reach the seniors while we're still closed.
- *Opening-still no word from the Governor on our re-opening. I have an OASC seminar next Tuesday at 1 pm and hopefully, some light will be shed!

OVERSIGHT COMMITTEE MEMBER REPORTS:

None.

BUSINESS:

E. Discussion of Vacant Seat: Mrs. Gilleland recommended the 3rd seat not be required to be a member of GASC. Mrs. Koogle and Mrs. Reed are in agreement. Mrs. Gilleland will ask Tom Schiff, city attorney, for clarification.

ADJOURNMENT:

There being no further business, Mrs. Reed motioned to adjourn the meeting and Mrs. Koogle seconded.

The meeting adjourned at 5:30 p.m.

Respectfully Submitted,

Chenoa Erisman

Chenoa Erisman

Senior Center Director

SENIOR CITIZEN'S OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD APRIL 8, 2021

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The Senior Citizen's Oversight Committee met in special session on April 8, 2021 through Zoom. The meeting was called to order by Bonnie Koogle at 4:30 p.m.

MEMBERS PRESENT:

The following members were present: Abra Reed and Bonnie Koogle.

MEMBERS ABSENT:

None.

ALSO PRESENT:

Judy Gilleland, City Manager and Chenoa Erisman, Executive Director

APPROVAL OF MINUTES:

Mrs. Reed moved to approve the January 14, 2021 minutes as submitted. Mrs. Koogle seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

*Mrs. Erisman discussed the Senior Meal program at the senior center provided by a grant with Montgomery County. Currently 85 seniors are signed up. We have added 16 more since January. ODA sent out a news release yesterday that they received an additional \$6 million to continue senior meals and the number of seniors served increased nearly 50%.

*Our new membership is growing. We have 167 members and have collected \$1,910. 22 members are non-residents. We have added 23 more members since January.

*I've been working with some of our sponsors and we had our 1st Drive-thru lunch on Mar. 12th. The event was successful and we served 58 seniors. Another one is set for Friday, April 16th, two set for May, and one for June so far. We already have 61 seniors signed up for next Friday.

*The Germantown Public Library is sponsoring 30 Drive-thru craft pick-up kits each month. We're thankful for their support.

SENIOR CITIZEN'S OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD APRIL 8, 2021

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DIRECTOR'S REPORT:

Other items discussed:

*Update on roof top units: A-1 Mechanical came and found both ignitors and the breaker turned off. The tech turned them on and they fired right up. He didn't see a problem and said to not replace the units until the maintenance cost gets too high and it's needed. I do have an OASC webinar on April 13th re: HVAC grants. This may be something to look in to as air purifying units would be nice. Mrs. Gilleland suggested to have our city grant writer, Pat Higgins, watch the webinar as well and to send her an email.

* Environment Control has started back this month cleaning the center 1x/wk. Then, before we reopen, I'd like to have a deep clean with a disinfectant spray they have. Once we reopen, we can look at having it done 1x/wk or 1x/mo. E.C. is working on getting me prices. Mrs. Reed mentioned that there is a disinfectant spray that lasts 30 days that the school is using.

*Finally, I'm just waiting on the Governor's amended orders and can't wait until we can open up. When I receive the orders, I will let you know and we can discuss our re-opening plan. Mrs. Koogle inquired if we can do outside activities if we can't open up by summer. I responded that I would like to and I'm already thinking of ideas.

OVERSIGHT COMMITTEE MEMBER REPORTS:

None.

BUSINESS:

Discussion of Vacant Seat: Mrs. Reed inquired regarding the 3rd seat. Mrs. Gilleland spoke with Tom Schiff, city attorney. Mr. Schiff stated that the rules are unclear and suggested we wait for clarification.

ADJOURNMENT:

There being no further business, Mrs. Reed motioned to adjourn the meeting and Mrs. Koogle seconded.

The meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Chenoa Erisman

Chenoa Erisman

Senior Center Director

SENIOR CITIZEN'S OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD DECEMBER 8, 2021

1

The Senior Citizen's Oversight Committee met in special session on December 8, 2021 at the senior center.

The meeting was called to order by Mrs. Reed at 5:00 p.m.

MEMBERS PRESENT:

The following members were present: Abra Reed and Bonnie Koogle.

MEMBERS ABSENT:

None.

ALSO PRESENT:

Judy Gilleland-City Manager, Chenoa Erisman-Executive Director, Faith Alexander-Assistant, Pat Shively-Finance Director, and Mark Heistand-Township Fiscal Officer

APPROVAL OF MINUTES:

Mrs. Koogle moved to approve the April 8, 2021 minutes as submitted. Mrs. Reed seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

*Mrs. Erisman discussed the Senior Meal program at the senior center provided by a grant with Montgomery County. Currently 95 seniors have benefited from the program. We are currently serving over 40 seniors each week.

*Mrs. Erisman is pleased with the center's membership this year even dealing with Covid and the reopening process. We currently have 220 members and have collected \$2,635. 00 in membership dues. 38 members are non-residents. We have added 53 more members since April. She hopes to build off of this for next year and increase our membership.

*We are still in need of a bus driver. We thought we had one, but he changed his mind. With the holidays, we thought best to wait until Jan. to advertise again.

*The senior center was used as a polling location in November. The space accommodated well and it went great overall. Mark Heistand commented that they should allow use of the back door for next time to help with the flow and long lines.

SENIOR CITIZEN'S OVERSIGHT COMMITTEE MINUTES OF MEETING HELD DECEMBER 8, 2021

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DIRECTOR'S REPORT:

Other items discussed:

*We are fully open and have been growing in participation overall. Chair yoga, Dominos, and Euchre numbers have been low. Our Thanksgiving Luncheon was successful with 60 in attendance. Mrs. Erisman is looking forward to our Christmas breakfast on Dec. 10th. She has had to be more creative because even though we've been open and busy, we are lacking in volunteers and sponsors. We used to have almost 40 volunteers and now we have a few. Our sponsor turn over and no-shows have been terrible. Mrs. Gilleland discussed the lack of volunteers. Mrs. Koogle mentioned that we could possibly reach out to area churches. Mr. Heistand mentioned that we could possibly get volunteers from the Lion's Club.

*Mold in storage closet-Titan Restoration did a great job of mold removal and restoration of the front storage closet and helped us out with cost.

*Ice Maker-Quit working and waiting on Eldridge to come and repair it.

*New phone system-Since our old phone system couldn't be repaired, we contracted with Fusion, who the city also uses. Unfortunately, the FCC wouldn't allow us to keep our phone number. Therefore, our new phone number is: (937) 853-8900. Mrs. Gilleland suggested putting the new phone number in the city water bill newsletter. It was also discussed about seeing if we could attach a message to the old phone #.

*New computers and Wi-Fi-Since GASC didn't end up paying for the 8 new computers and Wi-Fi like originally planned, we decided to go with 2 new laptops. New Wi-Fi was installed at the senior center's expense. The old computers will either be donated or sold on Govdeals.com.

OVERSIGHT COMMITTEE MEMBER REPORTS:

None.

BUSINESS:

A. Discussion/Recommendation for Senior Center Levy Renewal or Replacement: Township Trustees requested a recommendation of the levy. Next year the levy is projected to bring in \$187,000. Mrs. Gilleland recommends a replacement levy so the current property values are taken into account. Everyone was in agreement. Mrs. Reed will notify the trustees.

B. Review of the 2022 Senior Center Budget: Mrs. Reed made motion to approve the 2022 budget. Mrs. Koogle seconded.

C. Discussion of vacant seat. Put on for the next Senior Oversight meeting.

ADJOURNMENT:

There being no further business, Mrs. Koogle motioned to adjourn the meeting and Mrs. Reed seconded.

The meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Chenoa Erisman- Senior Center Director

