

**SENIOR CITIZEN'S OVERSIGHT COMMITTEE
MINUTES OF MEETING HELD OCTOBER 15, 2009**

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The Senior Citizen's Oversight Committee met in regular session on October 15, 2009 at the Germantown Senior Citizens Center. The meeting was called to order by Lynn Koogle at 9:00 a.m.

MEMBERS PRESENT:

The following members were present: Ron Fox and Lynn Koogle.

MEMBERS ABSENT:

Ben DeGroat was absent.

ALSO PRESENT:

Also present were Margaret Phelps, Executive Director; Annie Sizemore, Village Manager; Kelli Novak, Clerk of Council.

APPROVAL OF MINUTES:

Mr. Fox moved to approve the October 1, 2009 minutes, second by Mr. Koogle.

ROLL CALL: Mr. Fox, yes; Mr. Koogle, yes. 2-yes, 0-no. ALL IN FAVOR. MOTION CARRIED.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

Margaret Phelps gave the Director's Report. She gave a brief explanation on the budget. She stated that she met with Mrs. Sizemore and Rebecca Jamison to finalize the 2010 budget this week.

Mrs. Phelps stated she was waiting for the \$51,000 invoice from the Township, and when she receives that amount she will have a correct total.

Mrs. Sizemore stated that the Village received the \$51,000 invoice yesterday.

Mr. Koogle questioned the changes on the budget. The salaries for the Director and the bus drivers have increased quite a bit.

Mrs. Phelps stated her salary increased because she is now full time. The hours for the bus drivers have increased due to the activities increasing.

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Mrs. Phelps stated there was also a increase in the budget for the special events planned for the 10 year celebration in April.

Mrs. Sizemore stated the budget also increased due to Workers Compensation. This next year will have a large increase, due to the increase in coverage.

Mr. Koogle stated he would like to see the total amount that is in the budget and that Mrs. Phelps needs to have control of all the Senior Oversight funds.

Mrs. Phelps stated that there has been a increase in activates at the center. With this increase in activities, the usage of the bus has also increased. She wants an increase in the budget next year to accommodate the extra usage of bus hours.

Mrs. Phelps stated she attended the Area Directors Meeting. The largest complaint with other centers is fighting over left over food.

Mrs. Phelps stated that A Able was working on the heating and air units. She has also signed a contract with A Able to service the units twice a year for \$450.

Mrs. Phelps stated that Karon Epperson, Yoga Instructor, expressed interest in starting a Yoga class at the Germantown Senior Center. The Center would receive 1/3 of the income and Ms. Epperson would receive 2/3 of the income.

Mr. Koogle stated he would like use this program as a pilot program to see if it works and what kind of reception it gets.

Mrs. McCain stated she would like to see the Yoga program used as a pilot program also. She feels that the volunteers will have a problem with paying for the classes, since they do volunteer.

Mrs. Phelps agreed that the volunteers who want to participate would be upset if they were asked to pay for the Yoga class

Mr. Koogle stated he would like a contract drawn up that would protect the Senior Center. The contract would state exactly what is expected from Ms. Epperson and the Senior Center.

VILLAGE MANAGER'S REPORT:

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None.

OVERSIGHT COMMITTEE MEMBER'S REPORTS:

Mr. Fox questioned the negative \$10,000 on the budget report, and wanted to know if a motion was need to have the report amended.

Mr. Koogle stated at this time there was no need to have a motion; Mrs. Jamison had taken it upon herself to move the funds.

Mrs. Sizemore stated she will make sure that an updated report was given to the Senior Oversight Committee.

Mr. Fox stated the A Able contract for \$450 for twice a year would be beneficial.

Mr. Fox questioned how the janitorial service was going.

Mrs. Phelps stated she had a new person handling the cleaning, but she was not pleased. She is gathering estimates to present to the Committee for a new cleaning service. Mrs. Phelps stated she has been given many empty promises from Jani-King.

Mr. Koogle stated he would recommend that the Senior Center not sign a one-year contract with the new cleaning service. He would recommend that the new service be on probation until Mrs. Phelps is happy with the services.

Mr. Koogle concluded by thanking everyone for his position on the Senior Oversight Committee.

OLD BUSINESS:

None.

NEW BUSINESS:

Mrs. McClain stated that April of 2010 would be the Senior Center's ten-year anniversary and there will be special activities taking place.

ADJOURNMENT:

There being no further business to conduct, Mr. Fox motioned to adjourn the meeting.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

The meeting adjourned at 4:36 p.m.

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Respectfully Submitted,

Kelli R. Sanders-Novak
Clerk of Council