

**SENIOR CITIZEN'S OVERSIGHT COMMITTEE  
MINUTES OF MEETING HELD OCTOBER 15, 2009**

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The Senior Citizen's Oversight Committee met in regular session on October 15, 2009 at the Germantown Senior Citizens Center. The meeting was called to order by Lynn Koogle at 9:00 a.m.

**MEMBERS PRESENT:**

The following members were present: Ron Fox and Lynn Koogle.

**MEMBERS ABSENT:**

Ben DeGroat was absent.

**ALSO PRESENT:**

Also present were Margaret Phelps, Executive Director; Annie Sizemore, Village Manager; and Kelli Novak, Clerk of Council.

**APPROVAL OF MINUTES:**

Mr. Fox moved to approve the October 1, 2009 minutes, second by Mr. Koogle.

ROLL CALL: Mr. Fox, yes; Mr. Koogle, yes. 2-yes, 0-no. ALL IN FAVOR. MOTION CARRIED.

**VISITOR'S COMMENTS:**

None.

**DIRECTOR'S REPORT:**

Margaret Phelps gave the Director's Report. She gave a brief explanation on the budget. She stated that she met with Mrs. Sizemore and Rebecca Jamison to finalize the 2010 budget this week.

Mrs. Phelps stated she was waiting for the \$51,000 invoice from the Township, and when she receives that amount she will have a correct total.

Mrs. Sizemore stated that the Village received the \$51,000 invoice yesterday.

Mr. Koogle questioned the changes on the budget. The salaries for the Director and the bus drivers have increased quite a bit.

Mrs. Phelps stated her salary increased because she is now full time. The hours for the bus drivers have increased due to the activities increasing.

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Mrs. Phelps stated there was also an increase in the budget for the special events planned for the 10-year celebration in April.

Mrs. Sizemore stated there is a decrease in Workers Compensation.

Mr. Fox questioned whom the insurance covers in the budget.

Mrs. Sizemore stated the Village pays employees when they do not accept the insurance. That figure would be paid to Mrs. Phelps for not accepting the insurance.

Mrs. Phelps stated that the budget was increased by \$1,000 to cover the electric and gas bills. The only maintenance projected for the 2010 budget is new carpeting in the Senior Center.

Mr. Koogle stated that the comparison report Mrs. Phelps had created answered all the questions about the 2010 budget.

Mr. Fox stated that Mrs. Phelps does a wonderful job.

Mrs. Sizemore questioned when the next meeting would be.

All agreed the next meeting would be in January.

Mr. Fox questioned if the Law Director had been contacted regarding the yoga classes.

Mrs. Sizemore stated she had contacted the Law Director concerning the yoga classes. He stated that the Senior Center would draw up the contract and collect the funds. Once the funds are collected the instructor will be paid.

Mr. Koogle stated there would be no misunderstanding amongst the instructor or the Senior Center if the Law Director handles the contract.

Mrs. Phelps questioned how the agreement would read if the yoga students missed a class. Would the Center be obligated to refund the funds for the missed class.

Mr. Koogle suggested that the agreement/release if the student would read they forfeit if a class is missed. When the student signs up for the class they will be required to sign a form stating there will be no refunds and receive a copy of the form.

All agreed that no funds should be refunded to the students who miss a class.

Mrs. Sizemore stated that she would ask the Law Director to look into the sign up form.

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Mr. Fox questioned if Karon Epperson, the yoga instructor has been notified about the contract.

Mrs. Phelps stated that Ms. Epperson knew a contract would be presented to her and this program was going to be a pilot program.

Mr. Koogle stated the Senior Center must cover all the bases and look out for itself.

Mr. Koogle moved to excuse Mr. DeGroat; second by Mr. Fox.

ROLL CALL: Mr. Fox, yes; Mr. Koogle, yes. 2-yes, 0-no. ALL IN FAVOR. MOTION CARRIED.

**VILLAGE MANAGER'S REPORT:**

None.

**OVERSIGHT COMMITTEE MEMBER'S REPORTS:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

There being no further business to conduct, Mr. Koogle motioned to adjourn the meeting.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

The meeting adjourned at 9:20 a.m.

Respectfully Submitted,

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Kelli R. Sanders-Novak  
Clerk of Council

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