

FREQUENTLY ASKED INCOME TAX QUESTIONS

WHICH AMOUNT DO I USE FOR TAXABLE WAGES?

On your W-2, look at Box 1, 3, 5 and 18. Box 5 will be used for your taxable wages on the Germantown tax form. Local wages are usually in Box 18 with the tax paid in Box 19 and the location paid to in Box 20. These will be points of reference for information.

I MOVED INTO/OUT OF GERMANTOWN DURING THE YEAR. DO I NEED TO FILE A TAX RETURN?

If you lived in Germantown more than one month, you are required to file a tax return. Your income and credits should be pro-rated for the time you lived in Germantown. Only the wages earned while you were a resident are taxable to Germantown.

I WORK IN A CITY WITH A HIGHER TAX RATE THAN GERMANTOWN. DO I QUALIFY FOR A REFUND?

No, your first tax obligation is to the city you work in. You will receive a partial credit for taxes paid to those cities. Any city that you work in keeps the tax money you pay them. This money is not paid to Germantown, so we in turn cannot grant you a refund.

I'M NOT 18 BUT WORKED AND PAID TAXES, CAN I GET A REFUND?

YES, if you worked in Germantown and had taxes withheld from your paycheck, you would complete a tax return to get those taxes returned to you. The year you turn 18, you would only be taxed on the money earned after you turned 18.

I WORKED AT TWO DIFFERENT COMPANIES. ONE PAID CITY TAXES AT A HIGHER RATE THAN GERMANTOWN AND ONE AT A LOWER RATE THAN GERMANTOWN. CAN I USE THE HIGHER WITHHOLDING TO COVER THE LOWER ONE?

No, each W-2 is treated separately.

I DON'T FILE FEDERAL OR STATE TAXES. DO I NEED TO FILE A GERMANTOWN RETURN?

Yes, there is a mandatory filing requirement in Germantown. ALL residents over the age of 18 need to submit a signed tax return. If you do not have taxable income, you would simply sign the return in Section II and send the white copy back to us in the envelope provided.

WHAT IF I DON'T FILE MY RETURN BY APRIL 15TH?

Returns not filed and paid by April 15th would receive a \$25 Late Charge, as well as interest on any unpaid tax balance.

WHY DO I HAVE TO MAKE QUARTERLY ESTIMATED PAYMENTS?

If you owe the Village over \$100 in taxes, you must make quarterly payments. This would usually be because your employer won't withhold Germantown taxes for you or because you have self-employment or rental income with nothing withheld against that income. These payments are due with the tax return on April 15th, then statements will be sent to you for your other payments due July 15th, October 15th and January 15th.

WHY CAN'T I USE MY SCHOOL DISTRICT TAXES FOR FIGURING MY CREDIT?

School District Taxes are remitted to the State of Ohio to pay your school district income tax. School District Taxes are separate from city taxes even though some companies list them as local wages in Box 18. In this case you may have a second W-2 from your company to show how much tax was paid to the city where you work.

**INCOME TAX WORKSHEET
VILLAGE OF GERMANTOWN
For Line 6C of Tax Return**

Taxpayer's Name _____ Social Security # _____

Instructions:

Taxes that are paid directly to Germantown are not to be included in figuring this credit. These taxes would be listed directly on Line 6A of the Tax Form. The Village of Germantown taxes on the qualifying wages found in Box 5 on the W-2. Tax withheld for other city or cities is not to exceed 1.25% of the gross wages for EACH city.

Lines 2A & 2B are to list cities where the tax rate is less than 1.25%. You will only be allowed to claim what was actually paid to that city. All other cities where the tax rate is 1.25% or greater should be listed on Lines 3A – 3G.

Note: Please do not list taxes paid to a School District. Credit is not allowed for taxes paid to any school district.

1. Amount from line 5 of tax return \$ _____

2.

List City(ies) from W-2 (s) Box 20	Qualifying Wages Box 5 of W-2		
_____	_____	X ._____ = 2A	\$ _____
_____	_____	X ._____ = 2B	\$ _____

3.

_____	_____	X .0125 = 3A	\$ _____
_____	_____	X .0125 = 3B	\$ _____
_____	_____	X .0125 = 3C	\$ _____
_____	_____	X .0125 = 3D	\$ _____
_____	_____	X .0125 = 3E	\$ _____
_____	_____	X .0125 = 3F	\$ _____

3G. TOTAL(Line 2A through 3F) 3G \$ _____
Line 3G cannot exceed line 1.

4. Multiply line 3G by .75 and enter here \$ _____
and on line 6C of tax return.

****PLEASE RETURN ONE COPY OF THE WORKSHEET WITH YOUR RETURN****