

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD MARCH 29, 2021**

1

The Parks and Recreation Board met in special session on March 29, 2021 at 6:02 p.m. via Zoom Conference Call.

ROLL CALL:

The following members were present at the Call to Order: William Heistand, Mackensie Jones, Lisa King, Terry Johnson, Council Member and Tyler Rehmert, German Township Trustee.

ALSO PRESENT:

Also present were Judy Gilleland, City Manager; Pat Shively, Finance Director; Mark Heistand, German Township Fiscal Officer and Kelli Sanders-Novak, Clerk of Council.

BUSINESS:

Staff and Board Members discussed the options for the upcoming Park Levy. It was determined that a replacement levy option would be discussed further at the next Park Board Meeting, Council Meeting and German Township Trustee Meeting.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Johnson moved to adjourn the meeting.

The meeting adjourned at 6:57 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD AUGUST 17, 2021**

1

The Parks and Recreation Board met in special session on August 17, 2021 at 6:00 p.m. at Kercher Park.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, William Heistand, Hallie Sewell, Terry Johnson, Oversight Member and Tyler Rehmert, Oversight Member.

ALSO PRESENT:

Also present were Tiffani Tobias, City Staff and several visitors.

MEMBERS ABSENT:

Shelby Anspaugh Oversight Member was absent

BUSINESS:

Staff and Board Members discussed the proposed Jr. Spartan Football Field and new scoreboard installation.

Mr. Heistand motioned to move forward with the installation of the scoreboard in concrete where the previous one was placed at Kercher Park. Install goalposts to be placed in concrete at both ends of field. Allow the Jr. Spartan Football Organization to use outfield of baseball/softball field #4 from August 1 to December 31, 2021 for fields. (VVBASE Approved - Pritchett) All expenses will be absorbed by the Jr. Spartan Football Program. When and if the program leaves Kercher Park, the goalposts and scoreboard will be removed by the Jr. Spartan Football Program (at their expense).

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Johnson moved to adjourn the meeting.

The meeting adjourned at 6:29 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council

PARK AND RECREATION BOARD
MINUTES OF MEETING HELD *September 1, 2021*

The Parks and Recreation Board met in regular session on *August 4, 2021* at 6:02 pm in the Veteran's Memorial Park Depot, West Warren St, Germantown, Ohio.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, Chairman; Shelly Powers
Halie Sewell

MEMBERS ABSENT: William Heistand, Vic Chairman

ALSO PRESENT: Tiffani Tobias, Service Department Admin. Assistant; Melanie Jayne

Park Oversight: Tyler Rehmert, Terry Johnson

APPROVAL OF MINUTES:

The Board reviewed the *August 4, 2021 & August 17, 2021* minutes.
Ms. Sewell motioned to accept the minutes as submitted. Ms. Powers seconds the motion.

VOICE CALL ON MOTION. ALL IN FAVORE. MOTION CARRIED

RECOGNITION OF VISITORS:

None.

BUSINESS:

Ms. Tobias asked the Board to provide suggestions to use an informational resource for individuals/groups who approach the City for volunteer opportunities. Ms. Tobias wants to develop a list of reoccurring needs in Park facilities. The Board provided some suggestions.

Ms. Jayne informed the Board that the Santa used in the previous two years for the Christmas event inadvertently scheduled a conflicting event on the purposed date of December 11, 2021, but was willing to try and reschedule with the Board. The Board asked Ms. Jayne to inquire what other dates and times may still be open, in hopes to retain this Santa. Ms. Sewell has a contact for another Santa volunteer, if needed.

Mr. Rehmert suggested to the Board to review the ordinances which organize the Park Board and dictate is appointment and removal of members, in an effort to be proactive in recruiting new members and removing those members who are no longer able to participate. The Board discussed what actions had been taking in the past regarding inactive members and the increase/decrease of seats on the Board. Ms. Jayne reviewed the Committee Sheet, as provided by the Clerk of Council and advised the Board that there appeared to be three vacancies and that questions regarding the addition or removal of members should be direct to the Clerk of Council.

PARK AND RECREATION BOARD
MINUTES OF MEETING HELD *September 1, 2021*

Mr. Geglein asked the board to make a motion that the Board suggest to the City Council to make a public statement on their intentions to keep Camp Miami a green space and to make a commitment to designate a portion of the replacement levy to its improvement and preservation. In addition to Camp Miami, the Board also wanted to a renovation or repurposing of Hillcrest Park also be included in the request to City Council. The Board hopes a public statement, made by the beginning of October 2021, from the Council on Camp Miami and Hillcrest Park will promote support for the replacement levy.

Ms. Powers motioned to suggest to the City Council to make a public statement as discussed. Ms. Sewell seconds the motion

VOICE CALL ON MOTION. ALL IN FAVORE. MOTION CARRIED

The Board discussed the replacement levy. It was decided to ask the City Manager to assign a staff member to create and produce an informational flyer on the replacement levy. The Board will then oversee the distribution of the flyer into the community. The Board asked Ms. Jayne to pass along this request and the suggestion that Pat Higgins may be a good candidate for the task, as she is heavily and successfully involved in recent grants for and improvements in the parks.

Ms. Sewell brought to the Board an inquiry into a dog park being developed and how to request a reseeding/improvement of the Weber Fields. The items were briefly discussed.

ADJOURNMENT:

There being no further business to come before the Committee, Ms. Powers moved to adjourn the meeting.

The meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Melanie Jayne

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD NOVEMBER 3, 2021**

1

The Parks and Recreation Board met in special session on November 3, 2021 at 6:06 p.m. at Veterans' Memorial Park Depot.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, William Heistand, Hallie Sewell, Jim Williams, Shelby Anspaugh, Oversight Member, Terry Johnson, Oversight Member and Tyler Rehmert, Oversight Member.

ALSO PRESENT:

None.

MEMBERS ABSENT:

Bobbie Williams, Shelly Powers were absent

MINUTES:

None.

VISITORS COMMENTS:

None.

BUSINESS:

The replacement park levy passed. Thank you to all that assisted in the efforts to make it possible.

The Board discussed the 2021 Christmas in the Park event. Plans for cookies, hot chocolate, decorations, music and Santa were assigned. The event will be December 11 from 5:30-7:30 as we have done in past years unless COVID guidelines are in place.

The Board would like to have a Retreat Meeting to discuss ideas for the parks project and the priorities hopefully in December. Staff and Board Members will need to make a list of topics to be discussed.

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD NOVEMBER 3, 2021**

2

ADJOURNMENT:

There being no further business to come before the Board, Ms. Sewell moved to adjourn the meeting.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD DECEMBER 1, 2021**

1

The Parks and Recreation Board met in special session on December 1, 2021 at 6:06 p.m. at Veterans' Memorial Park Depot.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, William Heistand, Hallie Sewell, Jim Williams, Shelly Powers and Tyler Rehmert, Oversight Member.

ALSO PRESENT:

Tiffani Tobias, Staff Member.

MEMBERS ABSENT:

Shelby Anspaugh, Oversight Member, Terry Johnson, Oversight Member and Bobbie Williams were absent

APPROVAL OF MINUTES:

The Board reviewed the October 6, 2021 and November 3, 2021 minutes.

Mr. Heistand moved to accept the minutes as submitted.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

VISITORS COMMENTS:

None.

BUSINESS:

The Board discussed the 2021 Christmas in the Park event. Plans for cookies, hot chocolate, decorations, music and Santa were assigned. The event will be December 11 from 5:30-7:30 as we have done in past years. Santa Letter responses will be done on December 16.

The Board would like to have a Retreat Meeting to discuss ideas for the parks project and the priorities in January. Staff and Board Members will need to make a list of topics to be discussed.

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD DECEMBER 1, 2021**

2

ADJOURNMENT:

There being no further business to come before the Board, Mr. Heistand moved to adjourn the meeting.

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD MARCH 3, 2022**

1

The Parks and Recreation Board met in special session on March 3, 2022 at 6:06 p.m. at Veterans' Memorial Park Depot.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, William Heistand, Hallie Sewell, Jim Williams, Shelly Powers, Lou Potter (Oversight), Terry Johnson (Oversight), & Shelby Anspach (Oversight)

ALSO PRESENT:

Tiffani Tobias, Staff Member.

MEMBERS ABSENT:

Bobbie Williams was absent.

ORGANIZATION:

Mr. Heistand moved to appoint Tom Geglein as Chairperson.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

Mr. Williams moved to appoint William Heistand as the Vice Chairperson.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

All members agreed that the Parks and Recreation Board would meet the first Wednesday of each month at 7:00 p.m. at the Veterans' Memorial Park Depot

APPROVAL OF MINUTES:

The Board reviewed the December 1, 2021 minutes.

Mrs. Powers moved to accept the minutes as submitted.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

VISITORS COMMENTS:

None.

BUSINESS:

The Board discussed the Camp Miami Property. They would like to organize a group of five people (suggested was Terry Johnson (Council/Veteran), Lucy Gilbert (Community), David Shortt (Veteran/Community), Shelby Anspach (Parks' Board) & Lou Potter (Parks' Board)) to discuss items. It is suggested that over the course of the first year, a timeline be established for

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2

the revitalization of the property and proposed projects. The renovation will take several years to complete. They would like to see the flag pole area cleaned up as the first phase.

The Hillcrest Park was discussed to include making improvements to the existing shelter, looking into parking/access issues, equipment and basketball court improvements.

Staff will relocate some of the old Veterans' Memorial Park picnic tables to the shelter.

The Board suggested that some of the picnic tables be placed at the tennis court area at Kercher Park.

They would like to consider placing benches at the Weber Playground and the Kercher Park batting cages.

The relocation of the Veterans' Memorial Park Basketball Courts was discussed. They suggested that the funds be divided equally by the City, Fire/EMS and Parks. This project is estimated to cost \$90,000

A dog park at Hillcrest was suggested as a possibility.

The next Park Board Meeting is April 6 and the Board would like to have the City Finance Director and the Township Fiscal Officer present to discuss the Budget.

The May 4 meeting the Board would like to meet at the Depot at Veterans' Memorial Park to tour the City Parks and Miami Military Institute grounds to discuss future projects.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Heistand moved to adjourn the meeting.

The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD APRIL 6, 2022**

1

The Parks and Recreation Board met in special session on April 6, 2022 at 7:01 p.m. at Veterans' Memorial Park Depot.

ROLL CALL:

The following members were present at the Call to Order: Tom Geglein, Bobbie Williams, Jim Williams, Gregg Bostwick, Shelly Powers, Terry Johnson (Oversight),

ALSO PRESENT:

Mark Heistand, Township Trustee; Pat Shively, City Finance Director and a visitor.

MEMBERS ABSENT:

William Heistand, Shelby Anspach (Oversight) & Lou Potter (Oversight) were absent.

APPROVAL OF MINUTES:

The Board reviewed the March 2, 2022 minutes.

Mrs. Powers moved to accept the minutes as submitted.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

BUSINESS:

Discussion of Park Budget

Mark Heistand, German Township Fiscal Officer, discussed the levy funds and the joint levies with the City.

The Township receives 95% of \$103,300.00 after the Real Estate Taxes are collected then they distribute 90% of the funds to the City. The Township holds 10% of the funds from the levy in an account. The current balance of the held 10 % of the funds is approximately \$46, 833, not clear how many years this is of holdings. The Township does use these funds for election, auditor and ballot fees as needed. If the City needs additional funds from the Township, they need to request them for projects.

Pat Shively, City Finance Director, reviewed the City Park Budget and answered various questions of members.

The Park Board requested a copy of the Park Agreement between the City and the Township. Staff will provide them with a copy.

**PARKS AND RECREATION BOARD
PARK OVERSIGHT BOARD
MINUTES OF MEETING HELD APRIL 6, 2022**

2

Discussion on VMP Basketball Courts

The Board discussed the upcoming VMP Basketball Court Project, the cost and how the project would be funded by various departments. This project is planned to be completed by August of this year by Longworth Services.

Mr. Geglein suggested that the entrance to MMI be cleared on Warren Street.

VISITORS COMMENTS:

Hallie Sewell would like to see SWARM Soccer Club practice at Hillcrest Park. The Board did not object with some suggestions.

Mr. Geglein reminded the Board that the next meeting will be May 4, 2022 at 6:00 p.m. at VMP Depot to visit facilities. They plan to visit the Miami Military Institute first.

ADJOURNMENT:

There being no further business to come before the Board, Mrs. Powers moved to adjourn the meeting.

The meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Kelli Novak
Clerk of Council